

6:30 A.M. to 8:00 A.M. Arrival free play
8:00 A.M. to 8:30 A.M. Breakfast
8:30 A.M. to 9:30 A.M. Free play
9:30 A.M. to 10:00 A.M. Potty time
10:00 A.M. to 11:00 A.M. Arts and Craft, Snack Time
11:00 A.M. to 11:30 A.M. Outside
11:30 A.M. to 12:00 A.M. Music/Movie
12:00 A.M. to 12:30 P.M. Lunch
12:30 P.M. to 3:00 P.M. Potty Time, Naptime
3:00 P.M. to 3:30 P.M. Potty Time/Clean up
3:00 P.M. to 4:30 P.M. Free Play, Snack Time
4:30 P.M. to 5:30 P.M. Hand writing/ counting/ computer
5:30 P.M. to 6:00 P.M. Clean up
6:00 P.M. to 6:45 P.M. Dinnertime
6:45 P.M. to 7:00 P.M. Clean up
7:00 P.M. to 7:30 P.M. Reading/Art/ Movie/ Film
7:30 P.M. to 8:00 P.M. Potty time, Snack time, clean
up
8:00 P.M. to 5:00 A.M. Naptime/Bed time/Pick up Time
6:00 A.M. Potty, check and change children until parents
pick them up
6:30 A.M. Arrival Time/Pick up time

FYI: EFFECTIVE IMMEDIATELY

TO ALL DAYCARE PARENTS. I MUST HAVE A COPY OF YOUR WORK SCHEDULE OR SCHOOL SCHEDULE.

**NO SCHEDULE. NO DAYCARE SERVICES.
PERIOD!!!!!!**

I NEED TO KNOW WHAT TIME YOU WORK AND WHAT TIME YOU GET OFF. THAT WAY I CAN TIME YOUR DROP OFF AND YOUR PICK UP.

- IF YOU ARE LATE PICKING UP YOUR CHILD OR CHILDREN, **WILL CHARGE YOU.**
- IF YOU ARE RUNNING LATE, IN PICKING UP YOUR CHILD OR CHILDREN FROM THE DAYCARE, FOR WHATEVER REASON, I GET IT. I TOTALLY UNDERSTAND, BUT **I WILL CHARGE YOU.**
- **I CHARGE \$1.00 PER CHILD PER MINUTE.**
- PLEASE READ THE HANDBOOK THAT YOU SIGNED, FOR A RULES AND POLICIES AND FEES ARE LISTED IN IT, for your benefit. That way there are no misunderstanding.
- PLEASE UNDERSTAND THAT I AM RUNNING A DAYCARE AND NOT A BABYSITTING CLUB.